

WEST SOUND UTILITY DISTRICT
Minutes of the Study Session of the Board of Commissioners
Held in Office Building
2924 SE Lund Avenue, Port Orchard, WA 98366
Wednesday, November 18, 2009

Chairperson: Jerry Lundberg
Vice Chairperson: James Hart
Secretary: Bill Huntington (Absent)
Commissioner: Jeannie Screws
Commissioner: Susan Way

Attending: Larry Curles, General Manager
Denita Patton, Finance Manager

The study session was called to order by Commissioner Lundberg at 5:30 PM

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

STUDY SESSION

The purpose of the meeting was to review the draft 2010 Budget for the District. The 2010 Budget for the wastewater treatment facility was not included in the review. The General Manager provided the following information to the Board:

Revenues: The Sewer rate will increase from \$46 to \$50 per ERU. This places the rate at the recommended rate from the last rate review. The Water rate remains the same, expect the flat rate increases as prescribed when the block rates were implemented.

Expenses: There were no outstanding items in operational expenses. Water is not subsidizing Sewer. However, Sewer expenditures are being kept to a minimum in order to match the revenue.

Debt: The District has annual debt payments for the Public Works Trust Fund loans and two revenue bonds. The required bond coverage is being met and the funds are established to make the required bond reserves and payments. Debt burden is over 20% for both Water and Sewer.

Sewer Capital Improvements: Due to revenue constraints, only two capital improvements were considered. These were sharing the cost of seal coating the parking lot and purchasing a sewer utility truck.

Water Capital Improvements: Continuation of the 2009 Revenue Bond projects includes Well 22 and the Salmonberry generator. Other projects were painting the interior of the Powell Tank, a new SCADA system, and the Sedgwick 2 MG Tank repairs.

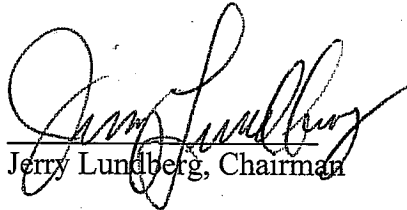
A summary of the budget is attached.


The Board concurred to further study the budget documents and to discuss any revisions at the next regularly scheduled Board meeting.

The General Manager further advised he is continuing to work with District's counsel in investigating and preparing an appropriate response and defense to complaints brought against the District by former employee, Bobbi Jo Jackson.

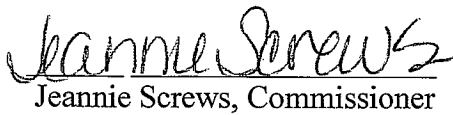
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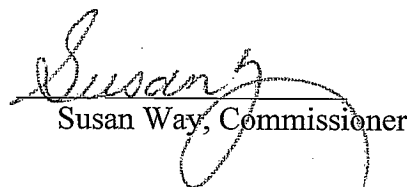
Commissioner Screws moved to adjourn the Board meeting. The motion, seconded by Commissioner Hart, passed unanimously. The meeting was adjourned at 7:10 p.m.


Jerry Lundberg, Chairman


James J. Hart, Vice Chairman

ABSENT
William H. Huntington, Secretary


Jeannie Screws, Commissioner


Susan Way, Commissioner